

New Buckenham Village Hall Trust

Registered Charity no. 1024699

ANNUAL GENERAL MEETING 2024

Tuesday 16th July 2024

8.00 pm New Buckenham Village Hall, Small Meeting Room

AGENDA

1. **Apologies for absence.** JH, AH
AB thanked everyone for attending.
Attendees: AB (chair), JF, AC, ED, CR, EW, IS, GG, SH (minutes) and 8 members of the public

2. **Minutes of the Annual General Meeting held on Tuesday 18th July 2023**
Agreed.
 - 2.1 Update on matters from previous meeting
Just giving account has been set up, once confirmed with HMRC this will be published on our website and in Parish News.
Disabled car park has been reduced by the EV charging bays. These lost spaces will be replaced in due course to the rear of the hall. Spaces will also be remarked.

3. **Chairs report – Andrew Bingham (Collective Report)**
As in previous years we have continued to have a rolling chair. This works well for the trust and we will continue with a rolling chair for next year. We have a vast range of groups and activities booked at the hall and the volume of bookings helps to make the work the trustees do feel worthwhile. Thank you to everyone who supports the trust in many ways.
Those who deserve a special mention: John Hopley, for all your work on the day-to-day running of the hall. We are pleased to see your health on the mend.
Stevie, whose work of administering for the hall and finances keeps our customers very happy and supports the trustee a big thank you for all your work.
Clive and crew for all their work behind the scenes setting the stage for various events in the hall and all the small jobs that don't go unnoticed. Audrey and Ed for all they do to support the hall including laundering of the tea towels and being on hand to grant access to trade people visiting the hall.
We would also like to thank our cleaners, Julie and Val, for doing an excellent job and keeping the hall looking good. Carolyn Hupton for auditing and completing the end of year accounts. Geoff for dealing with the PV readings and payments.
The 100 club, fundraisers and the recycling project for their contributions to the hall. Broadland tree services who go above and beyond to maintain the grounds around the hall. I would also like to thank the trustees who make their individual contributions to keep the community spirit thriving and the building maintained.

4. **Financial report – Andrew Bingham**
Hall finances are stable with our income just about covers our expenses. Each year we must go through the process of reviewing our charges and this year we have had to make an increased based on our expenditure. We give groups as

much notice as possible and work hard to make our prices competitive with the local halls. Electricity is expensive and we are looking at ways to reduce our costs going forward changing the auditorium lighting will greatly help towards this and we are investigating batteries so that we may store electricity that we are generating from our solar panels.

5. Maintenance report – Ed Dowling/ Clive Rush

We have not had to carry out much maintenance this year. We had a couple of roof leaks to be dealt with and a further roof leak to be addressed. The main project this year was the EV charging points being installed which are now fully operational. We have had the curtains in the Auditorium taken down and cleaned, and the tracks and pull cords replaced.

Electricity is huge expense for the hall, theatre lighting is a high running cost and we are looking into better, economic alternatives.

6. NewBArts report – Juliet Fulford

Quiet year for new BArts events. Community café has been running in the colder months which has taken on its own life as a social games table event which is enjoyed by many. From £1 per person we are able to cover our hall and running costs. Thanks to all those who help run it: Kathy Steel, Fiona Gallimore, Linda Bryan, Sue Britton, Jan Ovens and Ali Underwood.

On 20th March we hosted Eastern Angles production 'Stones In His Pockets'. We made money on the bar, but tickets sales only just covered the running cost with ticket sales amounting £536 and our invoice for the event being £500.

Thanks to everyone who is involved in running events, keeping it a community hall with some great events such as the Art Exhibition, the Photoshow and Open gardens.

GG – Film evenings stopped this year will they be returning? Experienced low audience numbers, no profit was being made though this was not the main reason to move away from film nights. They require a lot of work, and it has been a difficult period of time for some of those who volunteer for these events. We are looking into possibly showing theatre performances, but we do need to expand our volunteer base.

7. The '200' Club Report - Peter Casson

This year we thank everybody who supports the 200 club and pay their money each month. We currently have 228 members. Jan and I thank and remember Paul Madden and all the good work he did to lift the club from 100 to 200 members and who sadly died last year. We have passed our personal condolences to the family.

This year we moved into the 21st century and we now have contactless payments surprisingly not that many people use this facility, but we have it for when cash becomes obsolete. I thank Jan who collects the money each month come rain or shine as members will not pay a full year in advance and save her feet. However, it does mean she is able to garner new members as we do have quite a large turnover.

We are pleased to say that we have raised just over £1000 this year through the 200 club

AB Expressed thanks to Jimpy, Jan and all members of the 200 club. These donations are gratefully received by the hall and will be marked for a specific project in the coming year.

8. New Buckenham Fundraising Committee's report – Jon Halfacree

We hosted the Art Exhibition again this year, run by a sub-committee. Good funds were raised which are split between the church and hall.

The Fete is another popular event, Jon Frith does a lot of work on this behind the scenes and this year's offerings are looking positive, just have to rely on the weather to be on our side. The funds raised from the fete are a 3 way split between the church, the hall, high bailiffs trust, and sharing a third: parish news and good companions. All money raised in the village stays in the village. We now have a new container for the fete supplies. Thanks to the trust for allowing us to house the container at the village hall.

AB again thanked Jon and all the fundraisers for their continued work supporting the hall and other local groups.

9. Election of trustees

We welcome Tom Underwood to the trust, nominated by the New Buckenham Junior Football club.

See APPENDIX 1 for updated Trustees

SH to invite the textile groups to nominate a member if they so wish.

10. Any Other Business and open forum

MD – Parish News, Would the trust consider donating annually to the Parish News, towards running costs. AB we will discuss at our next trust meeting. MD to provide further financial information for the Parish Magazine ahead of the meeting.

GG – Is Equipment checked and replaced as necessary, or do we need to look at this. SH – Most items are replaced as needed, items with a higher price point would be discussed at a meeting. But everyday items, table and chairs etc are replaced when needed.

EW – Regarding speeding. The Football Club are taking an active approach to encourage sensible driving. More signs have been ordered and will be erected on match days in the village. We regularly remind our club members, and visiting clubs, to respect the 20mph limit.

AB Thanked all for attending, meeting closed: 20:53

Next AGM: 15th July 2025, 8pm